



COVID-19 UPON ARRIVAL ROUTINE/ CLIENT ARRIVAL ROUTINE May 2021^h

UPON ARRIVAL


(Referenced from Work Safe BC COVID-19 Pandemic Safety Plan CHOWN ADP JULY 20th, 2020) Reviewed April 26th 2021

- Staff will be screened COVID questions before entering ADP by nurse.
- All staff and clients must practice hygiene upon entering the ADP by washing their hands or using alcohol-based hand sanitizers approved by Health Canada.
- All staff must wear a mask and face shield upon entering the ADP until the time they leave they ADP. ADP will provide masks/face shields at the entrance to those who do not have one.
- Display appropriate signage at front of door, bathroom and around center to remind people to practice good hygiene and appropriate use of PPE.

UPON CLIENT ARRIVAL

(Referenced from Work Safe BC COVID-19 Pandemic Safety Plan CHOWN ADP JULY 20th, 2020) Reviewed April 26th 2021

- ADP employees will call all the clients attending ADP on their corresponding day and will have client/caregiver answer a screening questionnaire to ensure that they are safe to attend.
 - Answers must be:
 - "I am not showing signs of fever, cough, difficulty breathing, headache" etc.
 - "I have not travelled or had contact with person(s) who travelled outside of Canada for the last 14 days."
 - "I have not been in contact with anyone who shows existing symptoms or exposed to person(s) with COVID-19."
- Consent forms will be sent to client/caregiver for acknowledgement and signature along with letter of protocols to client/caregivers prior to re-opening.
- Remind and instruct caregiver/family to wait outside (wearing mask) when dropping off and picking up client."
- Daily staff meetings to discuss any concerns or challenges with respect to clients hygiene protocols.
- Every day before programming, employees will go over safety protocols and how to properly use PPE with clients and determine their understanding of physical distancing.
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- **Additional**
 - Staff will encourage clients to enter the building one at a time and complete a screening process- staff will ask the client COVID-19 screening questions and assess if client is okay to continue.
 - Staff will encourage clients to wear a mask while at ADP.
 - Staff will remind clients of social distancing requirements and COVID-19 precaution measures.